



**SIERRA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**RESOLUTION NO. 2025-04**

**COUNTY MANAGER AUTHORITY**

**WHEREAS**, the Sierra County Commission met upon notice of meeting duly published on January 28, 2025 at 10:00 a.m. at the Sierra County Administration Building, 1712 North Date Street, Truth or Consequences, New Mexico 87901; and,

**WHEREAS**, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

**WHEREAS**, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a county manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;” and,

**WHEREAS**, the Board of County Commissioners here seeks to memorialize the scope of the authority of its County Manager.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Sierra County:

1. The authority to enter into contracts, for amount of Fifty Thousand Dollars (\$50,000.00) or less, and to procure items of tangible personal property, services and construction is delegated to the County Manager.
2. The authority to enter into legal settlement agreements for amounts of Fifty


Thousand Dollars (\$50,000.00) or less is delegated to the County Manager.

3. All procurement shall be made pursuant in accordance with Sierra County's Procurement Regulations and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et. seq.*
4. Any contract or settlement agreement entered into pursuant to this resolution shall be presented to the Board at its next regular meeting after the date of execution by the County Manager.
5. The County Manager is recognized as and declared to be a lawful custodian of Sierra County buildings, facilities and property pursuant to NMSA 1978, Section 30-20-13 (1981).
6. This delegation of authority shall terminate on January 30, 2026, unless earlier terminated.

**APPROVED, ADOPTED, AND PASSED** on this 28<sup>th</sup> day of January, 2025.

**BOARD OF COUNTY COMMISSIONERS**

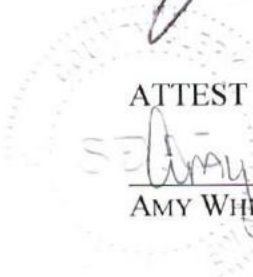
  
\_\_\_\_\_  
TRAVIS DAY, COMMISSIONER

  
Hank Hopkins (Jan 29, 2025 12:24 MST)  
\_\_\_\_\_  
HANK HOPKINS, COMMISSIONER

  
\_\_\_\_\_  
JAMES PAXON, COMMISSIONER

ATTEST BY:

  
\_\_\_\_\_  
AMY WHITEHEAD, COUNTY CLERK








# Resolution No. 2025-04 County Manager Authority001

Final Audit Report

2025-01-29

Created:	2025-01-29
By:	Monica Zepeda (mzepeda@sierraco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAALbSDK1uCKd3zYEU8EDWJB-XjP0We22Ut

## "Resolution No. 2025-04 County Manager Authority001" History

-  Document created by Monica Zepeda (mzepeda@sierraco.org)  
2025-01-29 - 3:42:46 PM GMT
-  Document emailed to Hank Hopkins (hhopkins@sierraco.org) for signature  
2025-01-29 - 3:42:50 PM GMT
-  Email viewed by Hank Hopkins (hhopkins@sierraco.org)  
2025-01-29 - 7:23:52 PM GMT
-  Document e-signed by Hank Hopkins (hhopkins@sierraco.org)  
Signature Date: 2025-01-29 - 7:24:16 PM GMT - Time Source: server
-  Agreement completed.  
2025-01-29 - 7:24:16 PM GMT